



## **Extreme Weather Policy**

**Pre-school Manager: Nicky Benson-Dare**

**This policy will be reviewed annually. It will also be revised following any concerns and/or updates to national and local guidance and procedures.**

## Statement

St Peter's Busy Bees Pre-school will make every effort to remain open during extreme weather conditions. Any decision to close the pre-school will be carefully considered and based on the safety and needs of all in the pre-school community. The decision to close the school either before or during the school day will be made by the Manager and Committee Chairperson.

## Procedure

- The pre-school will only be closed if one or more of the following conditions apply:
  - Insufficient staff are able to travel and be present to ensure the safety of the children and keep within EYFS ratio requirements.
  - Conditions on site are deemed to be too dangerous.
  - Conditions are considered to be or are anticipated to later become too hazardous for children, parents and staff to travel.
- If the school is closed, fee-paying children will not be charged for that session.
- If the pre-school is to close, parents will be informed immediately through one or more of the following:
  - Pre-school website.
  - Text Message.
  - Telephone call.
- Normal session charges, will apply if the school closes during a session.
- The pre-school will endeavour to keep parents informed at suitable intervals during closure through the website, text or telephone, and we request parents stay alert to a possible closure during bad weather.
- In the event of the school having to close during the morning due to unforeseen worsening weather conditions, parents/carers will be contacted by telephone either at home or work and asked to collect their children. Such an early release will be only be considered in extreme circumstances.
- Our procedure for releasing children to unknown persons will remain the same during this time. Children will only be released to nominated people known to the pre-school; otherwise the password procedure will need to be used.
- During this time, we will endeavour to get outside and enjoy the weather with all the children but if we feel the conditions are too dangerous, the outdoor area will be out of bounds to all.